2nd **Partners' Meeting**

Security

Outline of activities/floorplans

Timeline and practical information

EMAS: Waste reduction

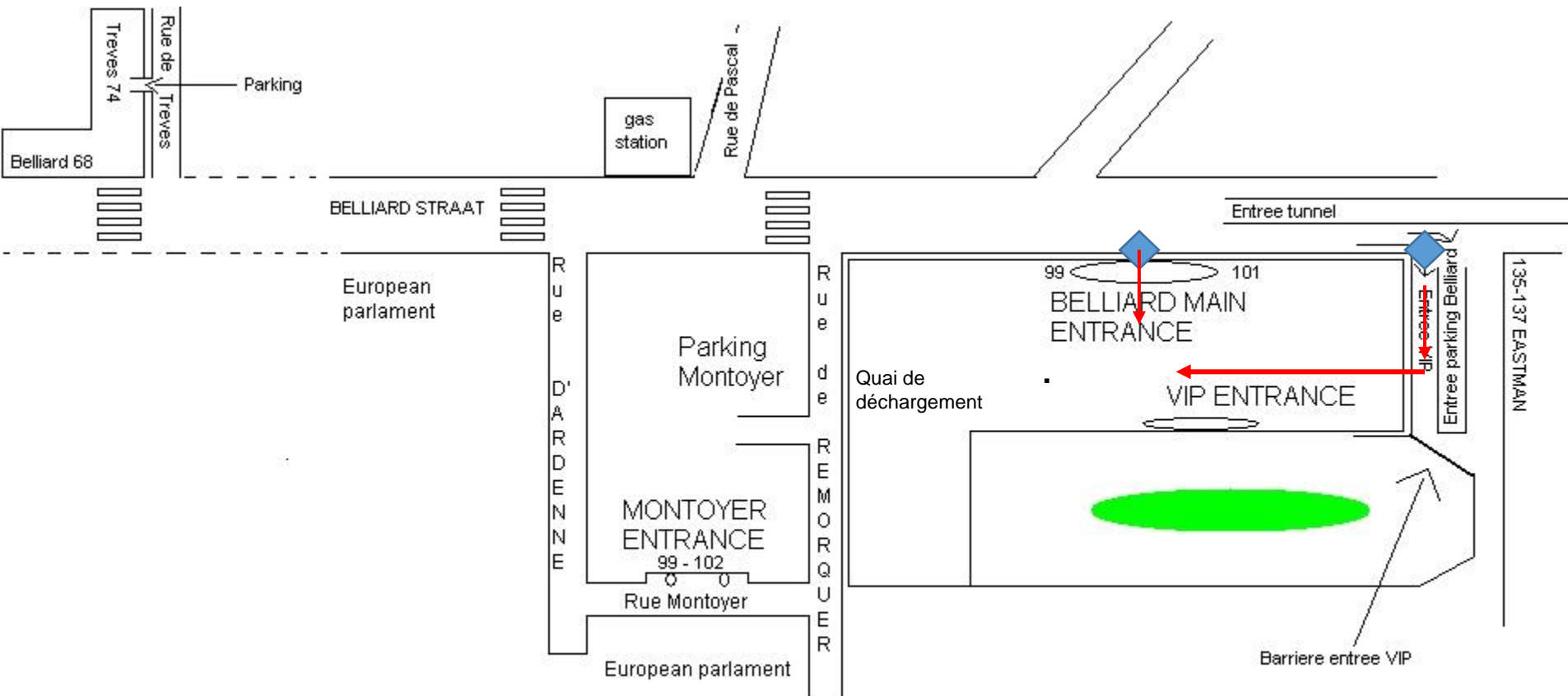# Security, our responsibility

Specific security measures

- Ensuring safety of visitors, partners and organizers
- Avoiding external activities and queuing

How:

- One lane of Belliard street will be closed
- 2 entrances on Belliard street (main entrance and «VIP» entrance)
- Partners & organisers: badges delivered on individual basis (presentation of ID card – on Saturday morning as of 8.00) at CoR info point (ground floor) and visible at any time during the day (please inform the CoR info point if a badge is lost). For Friday set-up, visitor's badge will be provided by security at the "quai de déchargement".
- Staff list information to be submitted via EU Survey by 27 April 12.00, including ID info (name, surname, nationality, ID/passport number) and license plates of cars for both 4 (delivery) and 5 May (dismantling)
- CoR car park closed
- Dismantling after 18.00 **only** . Car access available after 18.30

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2 entrances on Belliard street

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Access to the VIP car park of the CoR

Jacques Delors building
rue Belliard 99-101 · 1040 Bruxelles-Brussels

**Accès VIP
VIP access**

At the end of rue Belliard,
- keep the right side of the street
- drive past the main entrance of the CoR/EESC
- at the corner of the building, enter the VIP access car park

Activities at the CoR

Presentation of the CoR

Stands of the five political groups of the CoR
CoR information stand with a 'Reflecting on Europe' and 'Cohesion Alliance' corner

Festival of Europe's regions and cities – 'Proud of my region and its culture!'

32 informative and interactive stands of regions and cities from 19 countries

Animation

Souvenir photo
Balloon sculpturer
Hairstyle/make-up

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Proud of my region and its culture
Festival of European regions

Albania
Regions and Cities from Albania

Austria
Lower Austria

Bosnia and Herzegovina
Republic of Srpska
Brcko District

Croatia
Adriatic Croatia / Continental Croatia
(Povucizakulturu Association)
Dubrovnik Neretva Region
City of Rijeka / Primorje-Gorski Kotar County

Czech Republic
South Moravian Region

Estonia
City of Tallinn

Finland
Helsinki–Uusimaa Region

Germany
Mecklenburg-Vorpommern

Hungary
Budapest / Hungarian National
Communities (HUNINEU)

Ireland
County Sligo
West Cork Region

Italy
Abruzzo Region
Autonomous Region of the Aosta Valley
Umbria Region

Kosovo*
Kosovo Association of Municipalities

Montenegro
Regions and Cities from
Montenegro

Poland
Kujawsko-Pomorskie
The South Poland House in Brussels
(Małopolska, Opolskie and Silesia)

Romania
Arad Municipality
Bacau County
Banat region (Timis)
Harghita County
North-East Romania
Tulcea County (Northern Dobrudja)

Serbia
Autonomous Province of Vojvodina

Slovakia
Bratislava Region

Spain
Balearic Islands
Region of Valencia

Turkey
Regions and Cities from Turkey

* This designation is without prejudice to positions on the status of Kosovo, and is in line with UNSCR 1244/99 and the ICJ Opinion on the Kosovo declaration of independence.

European Economic and Social Committee
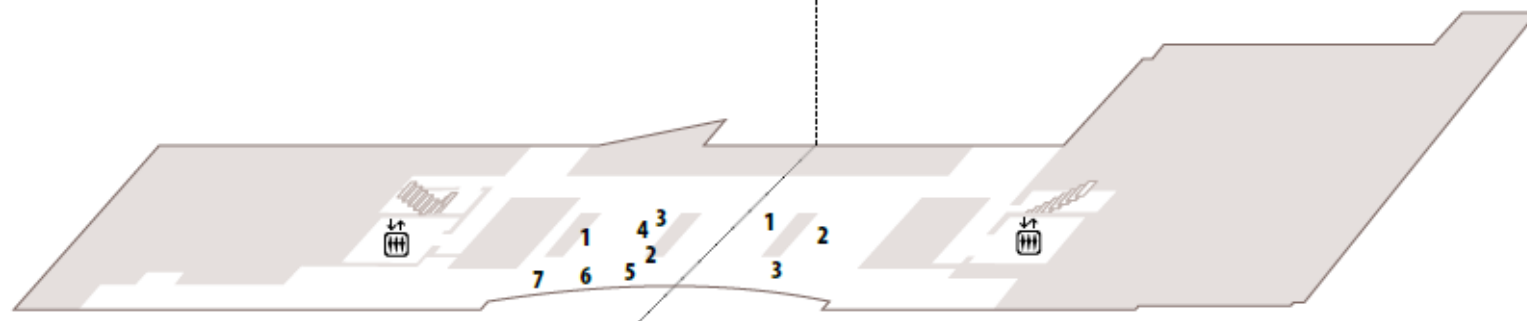
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1 // Info Point
2 // Balloon Animation
3 // Sligo County, Ireland
4 // West Cork Region, Ireland
5 // Banat region (Timis), Romania

6 // Bacau County, Romania
7 // Helsinki-Uusimaa Region, Finland

1 // General information stand
2 // Photobooth
3 // Multilingualism

1 // Stand d'information générale
2 // Photomaton
3 // Multilinguisme

1 // Stand met algemene informatie
2 // Fotocabine
3 // Meertaligheid

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CoR // European Committee of the Regions
Reflecting on Europe and Cohesion Alliance
Hairstyling and make-up animation

1 // Republic of Srpska, Bosnia and Herzegovina

2 // Autonomous Province of Vojvodina, Serbia

3 // Region of Valencia, Spain

4 // Abruzzo Region, Italy

5 // Umbria Region, Italy

6 // Autonomous Region of the Aosta Valley, Italy

7 // South Moravian Region, Czech Republic

8 // Bratislava Region, Slovakia

9 // Budapest / Hungarian National Communities (HUNINEU), Hungary

10 // City of Tallinn, Estonia

11 // Lower Austria, Austria

12 // City of Rijeka / Primorje-Gorski Kotar County, Croatia

13 // Dubrovnik Neretva Region, Croatia

14 // Adriatic Croatia / Continental Croatia (Povucizakulturu Association), Croatia

15 // Harghita County, Romania

16 // Arad Municipality, Romania

17 // North-East Romania, Romania

18 // Tulcea County (Northern Dobrudja), Romania

19 // Balearic Islands, Spain (music workshop in JDE 53)

20 // Party of European Socialists

21 // European People's Party

22 // Group of the Alliance of Liberals and Democrats for Europe

23 // European Alliance Group

24 // European Conservatives and Reformists Group

25 // Kosovo Association of Municipalities, Kosovo

26 // Regions and Cities from Albania, Albania

27 // Brcko District of Bosnia and Herzegovina

28 // Regions and cities from Montenegro, Montenegro

29 // Regions and cities from Turkey, Turkey

30 // Kujawsko-Pomorskie, Poland

31 // The South Poland House in Brussels (Małopolska, Opolskie and Silesia), Poland
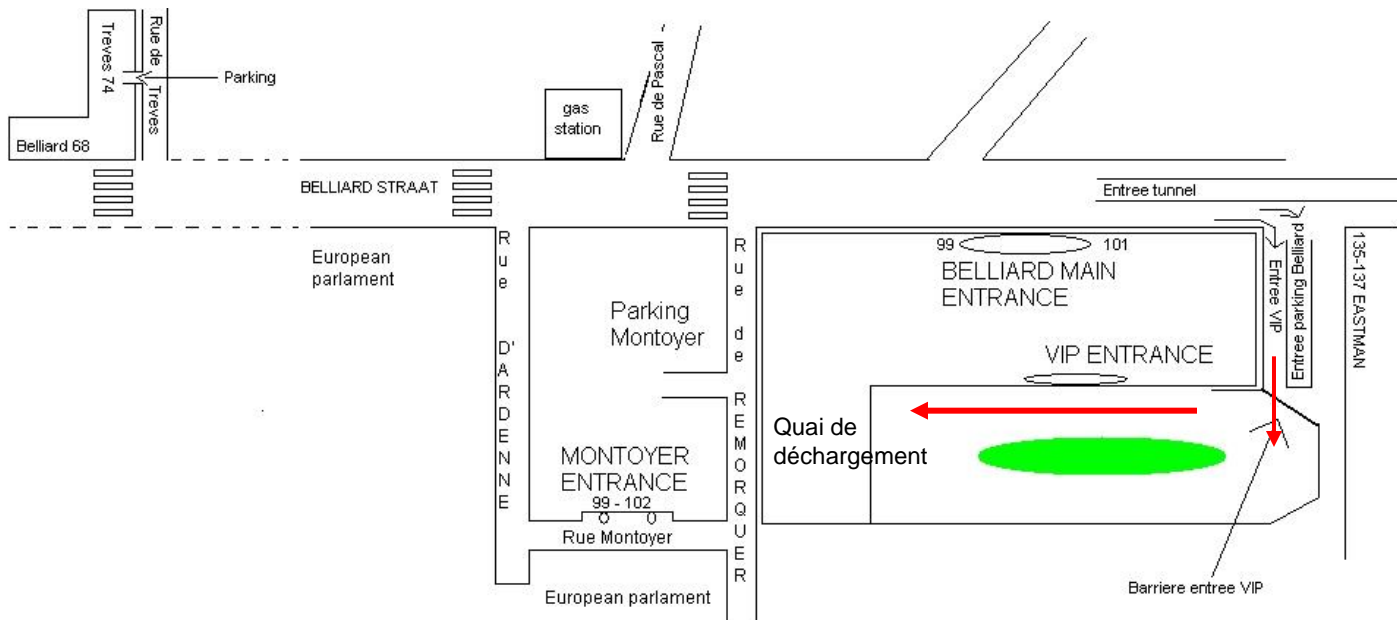
32 // Mecklenburg-Vorpommern, Germany

Room 52// 11.00 - 16.00: Short presentations of the CoR, by CoR members and staff

Room 53// Music workshop by the Balearic islands

JDE 51

JDE 52 PRESENTATIONS

CoR

Reflecting on Europe +Cohesion Alliance

JDE 53 MUSIC WORKSHOP

Animation

LOUNGE

BAR

32 31 30 29 28 27 26 25   CoR   24 23 22 21   20   19

Timeline before 5 May

- Content for plasmas – content for videos were to be provided by today
  We will manage placement on screens

- Submit final staff list (name, surname, nationality, ID/passport number) via the EU Survey by **Friday 27 April 12.00** at the latest.

- **Friday 4 May 12.00-16.00**: register and offload at quai de déchargement (no parking allowed due to security measures, only during offload)

Remember, please:

- Mark your boxes with the number of your stand, according to floorplan

- Bring extension cables

- Ask for storing special gadgets/items in the VIP room on the 5th floor

Saturday 5 May

You may **enter the building as of 08.00** (croissants and coffee offered at bar at the 5th floor as of 08.00)

The doors will be **opened to the public between 10.00 and 18.00**. Please ensure presence at your stand during the entire period.

Our photographer will visit your stand to take pictures for the picture gallery.

Please keep the area clean throughout the day and take back the remaining publications.

Dismantling after 18.00 – not before for security reasons (car access available after 18.30, due to closed lane).

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Food and drinks

- Coffee, tea, water for free for organizers at the bar (+ croissants as of 08.00)

- Lunchtime sandwiches and water bottle (from 12.00) – vouchers at CoR info point together with badge delivery

- Tasting:
  - finger food - no cooking/heating possible
  - small refrigerators available in the VIP room on 5th floor
  - do not serve alcoholic drinks to children under 18; avoid repeated tasting by the same visitors – moderation is key!

Self-service restaurant will NOT be open

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Help us to reduce waste

Why?

- The Open Day is <u>the</u> event which produces most waste in the Committee during 1 day only! (600 Kg)

- We have already improved a lot: waste has decreased by 61% in 2017 vs. 2010 (around 1,5 tonnes)

<div align="center">

30% of the waste is made of paper

40% is non-sorted waste

20% is glass

10% is organic waste

</div>

How:

- Encourage visitors to take only the leaflets they are interested in

- Take remaining leaflets with you at the end of the day

- Sort waste correctly: glass bottles in the glass bin

- Squash cardboard boxes

Help us keep up the good work!

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Promotion

Inter-institutional website and Facebook event

http://europeday.europa.eu/

https://www.facebook.com/events/1279177232215580/

CoR website + Facebook + Twitter

http://cor.europa.eu/en/events/Pages/Open-Day-2018.aspx

https://www.facebook.com/European.Committee.of.the.Regions/

https://twitter.com/eu_cor

#EUopenday   #BrusselsEuropeWeekend

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Questions ?

Thank you for your participation!

Contact

opendoors@cor.europa.eu

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